

BENTLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BENTLEY VILLAGE HALL ON THURSDAY 3 NOVEMBER 2016 AT 7.30 PM

Present

Cllr M Bamford - Chairman Mrs J Scott – Clerk Cllr R Feltwell Cllr P Cross
Cllr K Spicer Cllr C Goodwin Cllr N Moxey Cllr J Wheals
Cllr K Hutchings

Also in attendance: -, District Councillor J Hinton Tree Warden -9 members of the public

Cllr Bamford welcomed everyone to the meeting, The Clerk received no notification of anyone planning to film or record.

1. **To record apologies for absence:** – Cllr A Graffham and County Councillor Gordon Jones
2. **To receive Declaration of Interest relating to Agenda items:** Cllr Bamford stated that all Councillors knew the applicant through his work on their behalf (Bentley Family Fun Day), re planning application for 1 East Mill Green but no Councillor has a pecuniary interest.
3. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items** – None received
4. **To approve minutes of the Parish Council Meeting held on Thursday 6 October 2016 -**
The minutes were approved as a true record and duly signed.

Proposed Cllr C Goodwin Seconded Cllr K Spicer All in favour CU
5. **Matters Arising from the minutes:** - **Page 835 item 5** –Bentley PC views have been acknowledged by Suffolk Coast & Heaths – **Page 837 item 10** – Checked with Village Hall and agreed the Annual Parish Council Meeting will be held on Thursday 11 May – **item 17** Invoice (£60) received from CAS re Hosting Website cheque will be passed for payment tonight. **Item 18** – Letter sent to Trustees of the Village Hall. **Item 24** Contacted Vertas re next cut of field - Also Grant letters have been sent out to all the Clubs asking them to get their requests in ASAP so they can be included in the budget Rest will be covered by agenda items.

Public Session

District Councillor J Hinton – Read to a written report – **Appendix 1** in the minute book and on the Council website He commented on the appointment of the new Chief Executive at Babergh – introduction of a cabinet model system to the Council, Brexit, Planning which continues to be a nightmare, neighbourhood plans, Devolution, Highways England – talking of upgrading A12 and the three bin collection is to stay the same – they are not going to do glass collection kerbside – there is a 60-70% rate from bin sites .and finally a new Business Rate system.

Resident: Concerned about the sealing of the Post Box by Royal Mail at the request of the owner and how far away the other boxes were. The Chairman commented that he had only been notified of potential closure on the day of closure, despite previous assurances that the box would be kept open, and the Clerk told him she knew nothing about the box being blocked off until she had been contacted by Royal Mail telling her they hoped to get a new box in within 6 weeks. Residents could give their post to the postman when he calls. The new box will be situated near the bus shelter.

Resident: Concerned about conditions of road by the blocks of garages on Silver Leys – the residents own the garages - however the tarmac outside the garages is breaking up and in a terrible state and residents don't know who is responsible. District Councillor Hinton is to check with Babergh to see if the owner can be found.

Police Report: No report available.

County Councillor G Jones – Report had been seen by Councillors – **Appendix 2** in the minute book and on the Council website.

Resident: Thanks to Councillor Graffham for the PC report in the Bentley Bugle.

6. Planning Applications

a) To note decisions of Planning Authority on previous applications -

B/16/01183/FHA	3 South View Green	Permission has been granted
B/16/01189/FUL	3 South View Green	Permission has been granted
B/16/00998/FUL	Woodview Nurseries, Hazel Shrub	Permission has been granted

Planning decision on **B/16/00635** Bentley Plants Ltd, Bergholt Road - Change of use of former agricultural building to sui generis use in association with approved fishing lake and proposed rifle club: Provision of car park – had not yet been received by the Parish Council although Permission had been granted – Clerk to contact Babergh Planning.

Action – Contact Babergh Planning
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b) To give comments on any new applications in hand – All Councillors have a non Pecuniary Interest in the following application.

B/16/01278/FHA	1 East Mill Green	Erection of single storey rear extension
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RECOMMEND APPROVAL

Proposed Cllr J Wheals	Seconded Cllr P Cross	All in favour	CU
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B/16/01361/FUL	Pond Hall, Bentley Hall Road	Change of use of land (edge red) & buildings (shaded yellow) to ancillary purposes in relation to the occupancy of Pond Hall for use as domestic storage and residential annex (North Barn).
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RECOMMEND APPROVAL

Proposed Cllr N Moxey	Seconded Cllr C Goodwin	All in favour	CU
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B/16/00949/FUL	Ivy Cottage, Capel Road Amendments to application – Re-siting of dwelling & removal of new shared access	Erection of 1 no pair of semi-detached two storey dwellings and construction of shared vehicular access -
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RECOMMEND REFUSAL This access arrangement restricts parking and turning capacity and potentially impedes access to the highway from one or three houses.

Proposed Cllr N Moxey	Seconded Cllr K Hutchings	All in favour	CU
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7. Report by Exception – Tree Warden/Footpath Warden – Tree Warden had been to see the Walnut Tree on the Playing Field that overhangs a resident's garden and given permission for him to cut branches (some are dead) on his side. Capel Library: Sandra Wilson Trustee has been appointed onto the Suffolk libraries Board. District Councillor Hinton informed the

meeting that Libraries come under CIL contributions and can apply for funds. **Bentley Barn** Nothing to report. **Footpath Warden** No report available.

8. **To approve Accounts – 6 Months – April-September 2016 -** Councillors had been issued with a copy of the 6 month Receipts & Payments and the accounts had been seen by the Finance Working Party. The Clerk reported that the Total spend for six months was £7,116.13 – everything is within budget - there is another item of unplanned expenditure apart from the £116.95 for the commemorative medals for the Primary School for the Queen's 90th Birthday celebrations mentioned in three month accounts – and that was £500.00 for the refurbishment of the Village sign. To date 29 September 2016 the Community Account total is £12,534.89 - Bank Reconciliation shows an unpaid cheque for Vertas - £200 46 – cheque was sent to the wrong address. PC Tracker Account has £7,649.50. Statement not yet received for the Bentley Fun Day Account - Jo Willis informed the Clerk that most of the money has been collected (about £600) there are still two cheques to be amended – The bank will be contacted next month to get the actual figure. It was proposed that the accounts be accepted. The Finance Working party were thanked.

Proposed Cllr N Moxey Seconded Cllr K Spicer All in favour CU

9. **To Review Risk Assessment;** Councillors had been sent a copy of the October 2016 Risk Assessment. The Clerk reported that assets had been increased by RPI and it was proposed that the document be accepted.

Proposed Cllr K Spicer Seconded Cllr C Goodwin All in favour CU

10. **Traffic Calming – Cost of installation – Gateway Treatment - Speedwatch** Co-ordinator's e-mail was read out to the meeting – solar powered VAS on poles are very expensive – after some discussion it was proposed that a letter be sent to Sgt G Milbourne SNT stating that Speedwatch Co-ordinator's concerns have been noted by the Parish Council and would it be possible to get some Police support or if this is not possible do they have any suggestions.

Proposed Cllr M Bamford Seconded Cllr K Hutchings All in favour CU

A second proposal was to contact SCC Highways and request a speed monitoring survey in view of the excessive numbers of speeding vehicles noted by our Speedwatch volunteers

Proposed Cllr M Bamford Seconded Cllr C Goodwin All in favour CU

A third proposal was to investigate price for pole for a VAS.

Proposed Cllr K Spicer Seconded Cllr C Goodwin All in favour CU

Gateway Treatments were also discussed and it was proposed that neighbouring villages be contacted asking for information ie benefits on Village Gateway Treatments in reducing speeds.

Proposed Cllr B Feltwell Seconded Cllr N Moxey All in favour CU

Action: Clerk to contact Police, SCC Highways, investigate price of pole for VAS and contact surrounding villages re Gateway Treatments

11. **HGV Road Damage – Bergholt Road-** This is the third or fourth time the road has been closed to repair asbestos pipe by Anglian Water and after some discussion it was proposed that a letter be sent to Anglian Water about this recurring problem with the water pipe along Bergholt Road. These problems are occurring due to the inadequacy of the structure of the pipe and the heavy traffic and needs to be resolved as a matter of urgency. Keep as an agenda item

Proposed Cllr M Bamford Seconded Cllr K Hutchings All in favour CU

Action: Letter to Anglian Water
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12. **To discuss future of Telephone Kiosk & Post Box at Old Village Stores** - Councillors were informed that the phone box had not been used at all in the last 12 months. A discussion followed on whether it could be retained and used as a notice board or to house a defibrillator but as it had not been used it was proposed that no attempt will be made to keep it and that it be removed by BT.

Proposed Cllr N Moxey Seconded Cllr K Hutchings All in favour CU

Post Box – see Public Session.

13. **Transparency Fund** - It was proposed that we apply for the monthly Broadband cost and website cost. Clerk will complete the form.

Proposed Cllr M Bamford Seconded Cllr K Spicer All in favour CU

Action: Clerk to complete form

14. **Allotments – Review** - No further developments.

15. **Babergh Alliance of Parish & Town Councils – Update** - It was agreed this would be an agenda item every two months. Will be an agenda item for the January meeting.

16. **Affordable Housing – Report on progress** – Hastoe are still waiting for a response from Babergh Planning regarding their initial thoughts on the sites.

17. **Playing Fields Society** – Clerk contacted Vertas re date for next cut of the field so Tree Warden can meet them – contacted them again on 1 November to check re the magic mushroom problem - Liberty Cap mushrooms– they are going to get back to me and maybe will bring cut date forward. Tesco Ground Works was discussed we have to re-apply for as much as we can. Tree Warden will compile list to include a nature trail, pond and picnic table.

18. **To receive Correspondence** – The Clerk drew Councillors’ attention to the following - 2 x E-mails Babergh & Mid Suffolk – proposed change in the rules for a referendum for Parish & Town Councils , E-mail from Vertas re grass cutting, E-mail reminder from County Councillor Jones re OneSuffolk website and apologies for tonight’s meeting plus his monthly report. E-mail Babergh re faulty defibrillators, e-mail from Tesco Groundwork re bags of help for your constituents – e-mail grant request from Friends of Capel Library and e-mail from Tree Warden re Tesco Groundwork **Late Correspondence:** e-mail from Cllr Moxey re concerns of a resident regarding the presence of ‘Magic Mushrooms’ (Liberty caps) on the Playing field. In discussion with Colin Hawes, who regularly records species of fungi in the village, and who had not noted these – he would investigate. In general, it was felt that it would not be practical to control these by fungicides if present, but if residents noted them they could trample them down, if concerned., e-mail from Babergh re BT red phone box removal consultation and e-mail Trustees Bentley Village Hall – reply to Clerks letter re website –which will be discussed at their next meeting scheduled for the end of this month.

19. **Exchange of information by Councillors and matters for consideration at future Meetings** – None

20. **To Authorise Payments** - The following payments were authorised.

101217	D Telling	Family Fun Day Expenses		£40.88
101218	Community Action Suffolk	One Suffolk West Hosting 1 yr		£60.00
101219	Mr Munday	Last cut grass to graveyard	£150	£190.00
		Last cut grass play area	£40	
101220	Mrs J Scott	Salary October	£474.24	£520.61
		Minus tax	<u>Nil</u>	
			£474.24	
		Plus Expenses	<u>£ 46.37</u>	
				£520.61

It was proposed that these be paid en bloc.

Proposed: Cllr N Moxey

Seconded: Cllr K Spicer

All in favour CU

21. To confirm date of next scheduled meeting – Thursday 1 December 2016 at 7.30 pm.

There being no further business the meeting closed at 9.05 pm.

CHAIRMAN:

DATE:

DRAFT