

# BENTLEY PARISH COUNCIL

## MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT BENTLEY VILLAGE HALL ON THURSDAY 18 MAY 2017 AT 7.30 PM

### Present

Cllr M Bamford - Chairman      Mrs J Scott – Clerk      Cllr N Moxey      Cllr J Wheals  
Cllr P Cross      Cllr C Goodwin      Cllr K Spicer

Also in attendance: 5 members of the public.

The outgoing Chairman Cllr Bamford welcomed everyone to Bentley's Annual Parish Council Meeting. The Clerk received no notification of anyone planning to film or record.

1. **To Elect Chairman for Forthcoming Year** – It was proposed that Cllr Bamford be elected Chairman for the forthcoming year. There were no other nominations. Cllr Bamford told the meeting that there was a possibility he could be moving but was prepared to stand until that time – he was duly elected – Declaration of Acceptance of Office was duly signed.

Proposed: Cllr N Moxey      Seconded Cllr K Spicer      All in favour      CU

2. **To appoint Vice Chairman for the forthcoming year** – It was proposed that Cllr Feltwell be elected Vice Chairman. The meeting was informed in his absence that he was willing to stand and was duly elected. There were no other nominations for Vice Chair. Declaration of Acceptance of Office has been signed.

Proposed: Cllr P Cross      Seconded Cllr N Moxey      All in favour      CU

3. **To record apologies for absence:** Cllr R Feltwell, Cllr K Hutchings - holiday Cllr A Graffham - business and District Councillor J Hinton

4. **To Receive Declarations of Interest relating to Agenda Items** – All Councillors had a non pecuniary interest in the planning application for Woodview.

5. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items** – None received.

6. **To appoint Council Representatives** – The Clerk informed the meeting that the Tree Warden and the Footpath Warden were still willing to carry on. There is no need to put someone down specifically for the School however, they could do with additional governors at the moment, particularly those with experience of working in finance and/or HR. If anyone on the Council would be interested they would be very welcome - contact the Chair of Governors, Folly Farm Representative Mr Goodwin attends most meetings and would inform the Council if he felt it was necessary. Cllr Graffham agreed to carry on as Village Correspondent linked to the Council website. It was proposed they be elected en bloc.

*Mr C Hawes      Tree Warden      Mr A Cribb      Footpath Warden*  
*Mr A Graffham      Village Correspondent      Mr R Goodwin      Folly Farm Representative*

Proposed: Cllr M Bamford      Seconded Cllr C Goodwin      All in favour      CU

7. **To approve payment of subscriptions for 2017/18 -** It was proposed that the SALC membership fee be paid

*SALC      £330.95      Community Action Suffolk      Membership free – This has been renewed*

Proposed: Cllr P Cross      Seconded Cllr K Spicer      All in favour      CU

8. **To approve minutes of the Parish Council Meeting held on 6 April 2017** – The minutes were approved as a true record and duly signed.

Proposed: Cllr K Spicer      Seconded: Cllr J Wheals      All in favour      CU

9. **Matters Arising from the minutes - Page 861 item 8** – Clerk contacted SALC re internal audit of accounts – they are booked in for 1 June. Appendix 5 (Period of the exercise of Public Rights - notice to go up on 5 June – 14 July) – APPROVAL OF ACCOUNTS TO TAKE PLACE NO LATER THAN 2 July (Annual Return to be submitted by 10 July – this means we will have to have an Extra Ordinary Meeting to approve Section 1 and 2 + accounts before meeting on 6 July. **item 10** Peter Baldwin has started to cut grass in Closed Churchyard his first invoice to be passed for payment this evening. **Page 862 item 18** –still no news on the Post Box- Clerk has chased but heard nothing – newspapers are no longer interested - Chairman to write to CEO at Royal Mail. The Chairman reported that Bentley Long Barn had been put up for sale at a ridiculous price (£250K) if it is registered as a Community Asset it means that price will have to be matched.

## Public Session

**Resident** Asked if the Parish Council had been informed of the new PA system (County Cllr Jones had contributed £2K in the Village Hall. It was suggested that the PC use the loop at meeting. The PC had been given a notice regarding the availability of the remote microphones for the loop and Councillors Moxey and Cross were happy to sign up for training - Clerk to contact J Blackmore to arrange.

### 10 **Planning Applications**

- a) To note decisions of Planning Authority on previous applications – none received
- b) To give comments on any new applications in hand – All Councillors have a non pecuniary interest in the Woodfield application

<b>B/17/00394/FHA</b>	Woodview Nurseries, Hazel Shrub	Erection of first floor to existing single storey dwelling, including side balcony and 2 No Juliette balconies- Erection of side and rear single storey extensions
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#### **RECOMMEND APPROVAL**

Proposed: Cllr N Moxey      Seconded: Cllr P Cross      All in favour      CU

<b>B/17/00529/FHA</b>	3 Red Cottages, Potash Lane	Erection of first floor side extension
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#### **RECOMMEND APPROVAL**

Proposed: Cllr K Spicer      Seconded: Cllr J Wheals      All in favour      CU

<b>B/17/00936/FUL</b>	Woodfield Bergholt Road	Erection of 1 No dwelling & new access off Bergholt Road (following demolition of existing garage/storage barn)
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#### **RECOMMEND APPROVAL**

Proposed: Cllr K Spicer      Seconded: Cllr C Goodwin      All in favour      CU

<b>B/17/00993/FUL</b>	Land rear of The Old Post Office, Capel Road	Erection of dwelling with associated access parking
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**RECOMMEND APPROVAL**

Proposed: Cllr N Moxey      Seconded: Cllr K Spicer      All in favour      CU

11. **Report by Exception – Tree Warden/Footpath Warden – Tree Warden** – No report available. Clerk reported she had been contacted by Network Assurance regarding tree trimming in Case Lane - **Friends of Capel Library** – No report available **Bentley Long Barn** – See Matters arising **Footpath Warden** – Cllr Wheals reported on a successful walk by Footpath Society . There will be another one on 3 June to Dodnash and Brantham which will be advertised about a week before the walk.

12. **To Decide Grants to Village Organisations for Financial Year 2017/18** -Councillors had been given a list showing grants for the past four years. The amounts for Bentley Outdoor Bowls (£95.39), Tuesday Club (£200) and St Elizabeth Hospice (£50) had been included in the budget following applications received in December together with their accounts. Friends of Capel Library had re-submitted their application (towards refurbishment of the reception area) and a donation of £200 was proposed.

Proposed: Cllr K Spicer      Seconded: Cllr C Goodwin      All in favour      CU

It was also proposed that the following be paid.

Bentley Outdoor Bowls	£95.39
Tuesday Club	£200.00
St Elizabeth Hospice	£50.00

Proposed: Cllr J Wheals      Seconded: Cllr P Cross      All in favour      CU

**Action:** Inform Friends of Capel Library – send out cheques

13. **Expenses – Annual Parish Meeting -** Expenses for the Annual Parish Meeting totalled £6.04 and it was proposed that this be paid. Thanks to P Rayment for serving refreshments.

Proposed: Cllr M Bamford      Seconded Cllr C Goodwin      All in favour      CU

14. **To ratify payment to Speedwatch Co-ordinator for High Viz Jackets (£57.83)** - It was proposed that this be ratified.

Proposed: Cllr N Moxey      Seconded: Cllr M Bamford      All in favour      CU

15. **Traffic Calming – Update -** SCC were contacted regarding sign for the Play Area – they are in a transition process at the moment but will get back to us asap as to the best way forward. An e-mail had been received from a resident who lives the other side of the railway crossing concerned about speeding –wants to move the 30 mph sign further East towards Tattingstone SCC say this would need a Traffic Regulation Order which is quite an extensive process. If you Google SCC Speeding Policy it will tell you that they can't change it unless there has been a change in circumstances A discussion followed on VAS/SID and it was proposed that this be an agenda item at the July meeting – Clerk to contact Stutton Clerk re their new sign..

Proposed: Cllr N Moxey      Seconded: Cllr M Bamford      All in favour      CU

**Action:** VAS/SID agenda item – July Meeting

16. **Babergh Alliance of Town & Parish Councils – Update** - Councillors had not managed to get to the recent meetings but it was agreed to keep this on the agenda.

17. **Affordable Housing - Update-** Following receipt of an e-mail from the Housing Association asking Councillors for preferred sites it was proposed that we write to Hastoe asking them to proceed and approach landowners but at this stage Councillors have not expressed a view as to preference of sites.

Proposed: Cllr M Bamford      Seconded Cllr K Spicers      All in favour      CU

18. **Playing Fields Society – Update** - The next meeting of the Playing Field Society is before the June Parish Council Meeting when the firework display will be an agenda item for discussion. Councillors were informed that the cost of such a display would be £1,500 and would be run by Essex Pyrotechnics who have public liability insurance. Concern was raised about the owl box but the meeting was told that they won't be nesting in November.
19. **To receive Correspondence** – The Clerk drew Councillors' attention to the following - 8 e-mails from BAPTC (Babergh Alliance of Parish & Town Councils) Notice from Bentley Village Hall re Portable PA System – e-mail from Network Assurance Notification Temporary Traffic Order C426 Station Road – 4 June 2017 – notice put on notice boards, e-mail from resident re electric Car charging points, e-mail Sport England – Sport England's Community Asset Fund – e-mail Babergh reply to Cllr Bamford's Boundary Query and letter from CAB Sudbury –grant request **Lade Correspondence** - E-mail from Community Action Suffolk – change to book Suffolk Volunteering Conference 2017 25 May 2017.
20. **Exchange of information by Councillors and matters for consideration at future meetings** – **Cllr Bamford;** Received a letter from a resident of Silver Leys enquiring about possible installation of car charging points at the garages it was suggested that the resident contact Babergh. It was also suggested that Bentley should enter the Babergh Village of the Year this year. Use of the hearing loop in the Village Hall – request training for Councillors Moxey and Cross.
21. **To Authorise Payments** - The following payments were authorised.

101233	Mr Mawkes	High Viz Jackets - Speedwatch		£57.83
101234	SALC	Subscription 2017/18		£330.95
101235	Mrs J Scott	Expenses – Annual Parish Meeting		£6.04
101236	Bentley Outdoor Bowls	Donation		£95.39
101237	Tuesday Club	Donation		£200.00
101238	St Elizabeth Hospice	Donation		£50.00
101239	Post Office	Clerk's Tax Nil		Nil
101240	Mrs J Scott	Salary - April 2017	£474.24	
		Minus tax	<u>Nil</u>	£545.32
		Plus Expenses	<u>£ 71.08</u>	
			<u>£545.32</u>	

It was proposed that these be paid en bloc.

Proposed: Cllr N Moxey                      Seconded: Cllr P Cross                      All in favour                      CU

22. **To confirm date of next scheduled meeting** – Thursday 1 June 2017. – 7.30 Preceded by Playing Field Society Meeting at 7pm.

As there was no further business the meeting closed at 8.40 pm.

CHAIRMAN:

DATE: