

BENTLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BENTLEY VILLAGE HALL ON THURSDAY 1 MARCH 2018 AT 7.30 PM

Present

Cllr M Bamford - Chairman Mrs J Scott – Clerk Cllr B Feltwell Cllr K Hutchings
Cllr K Spicer Cllr P Cross

Also in attendance Footpath Warden - 1 member of the public.

Cllr Bamford welcomed everyone to the meeting. He thanked them for turning out in the bad weather and planned to get through the agenda as quickly as possible. The Clerk received no notification of anyone planning to film or record.

1. **To record apologies for absence:** — Cllr A Graffham (work). Cllr C Goodwin, Cllr N Moxey, County Councillor G Jones, District Councillor Hinton
2. **To receive Declaration of Interest relating to Agenda items:** None received.
3. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items** – None received
4. **To approve minutes of the Parish Council Meeting held on Thursday 1 February 2018 -**
The minutes were approved as a true record and duly signed.

Proposed Cllr K Spicer Seconded Cllr K Hutchings All in favour CU

5. **Matters Arising from the minutes: Page 899** One Suffolk Upgrade has been completed and following training the PC website should now be up and running. Thanks have been sent to Mr Bloomfield and Mr Edevane. **Page 900 item 9** – SALC have been contacted and end of year accounts are to be audited 23 April. **Item 11** – Invitations have been sent out to School and Clubs re Annual Parish Meeting. – Boundary Commission Electoral Review has been reinstated on the agenda – Rest covered by agenda items. Cllr Bamford said the website was not yet up and running,

Public Session

County Councillor Gordon Jones – Sent an e-mail – **Appendix 1** in the minute book The main items he was going to raise was Budget increase of 2.99% (the first increase in 6 years) and the Adult Care Precept would increase by 2%. The Home to School Transport Consultation closed yesterday responses will be analysed and plan to bring a paper to Cabinet in June.

District Councillor John Hinton – Sent a written report **Appendix 2** in the minute book and on the Parish Council website. District Councillor Hinton reported on an increase in Council Tax by the maximum allowed £5, Planning, the Housing Market, communication with the Council Highways road repairs/road gritting and his letters in the East Anglian Daily Times.

Resident: Asked if the Council was aware of test bores being undertaken at the back of Southview. It was explained that in Babergh's Call for Sites about two years ago two sites were identified and this is one of them. At this time no formal planning application has been raised.

6. **Planning Applications**
 - a) **To note decisions of Planning Authority on previous applications** -

DC/17/06221	Satis, Potash Lane	Permission has been granted
DC/17/06290	The Apple Loft, Dodnash Fruit Farm, Hazel Shrub	Permission has been granted

b) To give comments on any new applications in hand –

DC/18/00528	The Oaks, Capel Road	Notification of works to trees protected under TPO BT172/T4 – Oak (Quercus robur) – Reduce by 2-2.5 metres & shape to clear the highway & re-balance the canopy
-------------	----------------------	---

Bentley Tree Warden had inspected and had no objections so Councillors
RECOMMENDED APPROVAL

Proposed Cllr M Bamford Seconded Cllr P Cross All in favour CU

DC/18/00163	The Cottage, Grove Road	Erection of a new detached dwelling following demolition of existing garage
-------------	-------------------------	---

RECOMMEND REFUSAL - Councillors felt it was over development of the plot with a lack of appropriate parking both for the house and the host dwelling.

Proposed Cllr K Hutchings Seconded Cllr P Cross All in favour CU

DC/18/00601	6 South View Green	Erection of front, side and rear extension
-------------	--------------------	--

RECOMMEND APPROVAL

Proposed Cllr P Cross Seconded Cllr K Spicer All in favour CU

DC/18/00150	1 Dodnash Farm Cottages, Hazel Shrub	Erection of 4 No Stables
-------------	--------------------------------------	--------------------------

RECOMMEND APPROVAL

Proposed Cllr K Spicer Seconded Cllr M Bamford All in favour CU

7. **Report by Exception – Tree Warden/Footpath Warden – Tree Warden** – Reported on Forestry Commission Tree Health Seminars aimed at Tree Officers and Tree Wardens which will deal with various tree diseases and also focus on one tree disease in more detail – 22 March Seminar is focusing on Oak Processionary Moth – Suffolk Tree Wardens’ Spring Forum & AGM is on 14 April and includes a visit to Redlingfield Wood. **Capel Library:** February Film – Victoria & Abdul (sold out). Membership has increased to 91. Next film - Murder on the Orient Express Tuesday 20 March. On Friday 13 April Children’s Film Coco. Data Protection (GDPR) is in hand – following guidelines “GDPR-Suffolk Libraries Community Groups”. **Bentley Long Barn** – Following Cllr Bamford’s e-mail the present situation is that the barn has been for sale since April 2017. Potential buyers have been mainly interested in residential conversion which is unlikely to receive the support of the joint District Councils. **Footpath Warden** - No report available. The meeting continued using the emergency lighting in the Village Hall following a power cut. The Tree Warden reported that bird boxes are ongoing.

8. **To ratify Play Area – Annual Playground Inspection** – The Clerk informed the meeting that the inspection had been booked for the end of March (£120) and it was proposed that this be ratified.

Proposed Cllr B Feltwell Seconded Cllr P Cross All in favour CU

9. **To discuss quote for second & third year - Churchyard Maintenance** - Not yet received – deferred until the April meeting.

10. **To agree cost of Printing WI Leaflet –** In the absence of the quote it was proposed that if the cost was less than £100 it be agreed.

Proposed Cllr P Cross Seconded Cllr K Hutchings All in favour CU

11. **Consider sponsorship of Bentley Commemoration of end of WW1 on November 11th , incl ‘Beacons of Light’ -** Deferred until April Meeting.

12. **The Great British Spring Clean – Suffolk 2018 -** Deferred until April meeting.

13. **To discuss donation (£50) to Suffolk Neighbourhood Watch -** It was proposed that a donation of £50 be sent to Suffolk Neighbourhood Watch.

Proposed Cllr M Bamford Seconded Cllr K Spicer All in favour CU

Action: Cheque for £50 to be raised
--

14. **Boundary Commission – Electoral Review of Babergh Warding Arrangements – Update** Ongoing.

15. **To discuss Data Protection Legislation – May 2018** - Correspondence received from SALC with the GDPR Toolkit which will be circulated to Councillors. Keep as an agenda item.

16. **Bird boxes on Playing Field –Update** See Item 7 Tree Warden Report.

17. **Response to Joint Local Plan Consultation Document - Update** Nothing to report

18. **Traffic Calming – Signage – Play Area – Update** – The works pack has been completed and is now with the signing team for scheduling. No specific dates at present but should be installed within the next month.

19. **.Babergh Alliance of Town & Parish Councils -** Continues to function.

20. **Affordable Housing – Report on progress – Update -** No more information to date.

21. **Playing Fields Society – To discuss quotes for grass cutting & vandalism-** Two quotes received out of the three requested for 14 cuts of the Playing Field - Mortimer Contracts £1152.including VAT and Vertas £780.20 including VAT – price for a three year contract had been requested from Vertas Year 1 (£701.00), Year 2 (£716.04),Year 3 (£737.52). It was proposed that Vertas’ 3 Year quote be accepted. Tree Warden to be advised when the first cut is to take place.

Proposed Cllr P Cross Seconded Cllr K Hutchings All in favour CU

Vandalism: The Tree Warden reported that fireworks were let off on the Monday of the half term and three stakes were pulled out. They were found and put back and the trees were undamaged.

The Clerk informed Councillors that a cheque had been received (£150) from Capel Plough Football Club and the picnic tables had been paid for (£515.58) – Nelson Potter will deliver.

22. **To receive Correspondence** – The Clerk drew Councillors’ attention to the following - 4 e-mails from BAPTC – e-mail Suffolk Constabulary re Community Speedwatch update – e-mail SALC re Suffolk highways Community Self Help – e-mail from SALC re Internal Audit 2017/18 – e-mail Suffolk Cloud – re Websites – letter Barclays Bank re closure of Hadleigh branch and e-mail from Tree Warden re vandalism on the Village Playing Field - **Late Correspondence** – e-mail SALC – The GDPR Toolkit for Local Councils – E-mail Suffolk Remembers Armistice 100 and e-mail District Councillor J Hinton re Update on Boundary Review

- 23 **Exchange of information by Councillors and matters for consideration at future Meetings**
Cllr Bamford – consider possibility of supplying 30 mph stickers for parishioners to put on their bins – Agenda item

Action: To discuss supply of 30 mph Bin Stickers Agenda items
--

21. **To Authorise Payments** - The following payments were authorised

101284	Nelson Potter		2 Picnic Tables – Paid 13/2/18		£515.28
101285	Mrs J Scott		Salary February	£479.00	
			Minus tax	<u>Nil</u>	£525.65
				£479.00	
			Plus Expenses	<u>£ 46.65</u>	
				<u>£525.65</u>	
101286	Babergh Council	District	Litter & dog bin emptying service 2017		£296.87

It was proposed that these be paid en bloc.

Proposed: Cllr B Feltwell Seconded: Cllr P Cross All in favour CU

- 22 **To confirm date of next scheduled meeting** – Parish Council Meeting Thursday 5 April 2018 at 7.30 pm.

There being no further business the meeting closed at 8.15pm.

CHAIRMAN:

DATE: