

BENTLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BENTLEY VILLAGE HALL ON THURSDAY 7 NOVEMBER 2019 AT 7.30 PM

Present

Cllr M Bamford - Chairman Cllr B Feltwell Mrs J Scott – Clerk Cllr M Munday
Cllr P Cross Cllr N Moxey Cllr K Spicer Cllr J Wheals
Cllr D Schumacher – Late arrival

Also in attendance District Councillor Dave Busby, Footpath Warden and - 4 members of the public

Cllr Bamford welcomed everyone to the meeting. The Clerk received no notification of anyone planning to film or record this meeting.

1. **To record apologies for absence:** County Councillor Gordon Jones and Tree Warden,
2. **To receive Declaration of Interest relating to Agenda items:** Cllr N Moxey declared an interest in Planning application DC/19/03787 1 Grove Road.
3. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items** – None received
4. **To approve minutes of the Parish Council Meeting held on Thursday 3 October 2019.** The minutes were approved as a true record and duly signed.

Proposed Cllr N Moxey Seconded Cllr M Munday All in favour CU

5. **Matters Arising from the minutes: Page 985** – Drain Church Road – Cllr Bamford reported that the resident had arranged a meeting with Suffolk Highways which he attended so there was no need for a photograph. **Page 986 item 8** – Chaplet will have the message **From the Residents of Bentley – In Remembrance. Item 9** – Chairman completed necessary Form re CIL grant – Communities Officer for Grants & Funding has replied I regret to inform you that the planned work to upgrade/develop the toilets, kitchen and meeting room facilities at the church does not meet the criteria for CIL funding. CIL is not now allocated to support any place of worship or religious associations. District Councillor Busby reported that current regulations are changing and the new rules will specify the above. Grant 2019/2020 letters have been sent to Clubs asking them to submit any applications by the end of November for inclusion in the budget. Rest covered by agenda items.

T Hamstead has requested that item 21 be taken in front of item 7 on the agenda

Public Session

District Councillor Dave Busby – Reported that the change of name for Babergh has been postponed as more time is needed to consider it. Free swimming at Hadleigh Pool will be available over the Christmas period. Election on the 12 December – Purdah from tomorrow until after the election.

County Councillor G Jones – Unable to attend tonight's meeting but has sent his report which has been circulated to Councillors – **APPENDIX 1** in the minute book and on the website.

Speedwatch Co-Ordinator – Reported that Speedwatch has ceased to function until a new Co-ordinator can be found. The equipment is being held by Stutton. Cllr Bamford thanked Mr Mawkes for keeping ourselves and the Police informed about what goes through Bentley and hoped that someone else would take it on. Mr Mawkes would be prepared to help with training and would be willing carry on as a member of Speedwatch. It was proposed that the position be advertised on the website and in the Bentley Bugle.

Action: Notice in Bentley Bugle for Speedwatch Co-ordinator

6. **Planning Applications**

a) To note decisions of Planning Authority on previous applications –

DC/19/04219	Holly House, Highfields	Consent has been granted
DC/19/03322	West Dene, Capel Road	Refusal of outline planning permission
DC/19/04477	The Spinney, Capel Road	Consent has been granted
DC/18/00043	11 West Mill Green	Amendment details approved

b) To give comments on any new applications in hand – Cllr Moxey left the room

DC/19/03787	1 Grove Road	Erection of 8 no two storey dwellings with altered access to Grove Road (following demolition of existing dwelling)
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RECOMMEND APPROVAL – Councillors noted that the amended application reduces the number of two bedroom properties on the site, this is regrettable and they felt that if the application could be amended to reinstate the 2 bedroom properties (4 in total) this would be in keeping with Bentley Neighbourhood Plan. Access is a priority and equipment and materials should all be on site - so vehicles do not obstruct Grove Road and also that contractors' vehicles should be able to park on site for the duration of the build.

Proposed Cllr M Munday Seconded Cllr B Feltwell 4 in favour 2 abstentions

Cllr Moxey returned to the meeting.

21. **Playing Field Society – Firework Display – Update** - Cllr Bamford thanked Tim Hamstead and his team of helpers for the Firework Display which was well attended and enjoyed by all. Councillors had been issued with a copy of the 2019 Fireworks Balance Sheet which showed a smaller profit but more money had been spent and the weather was not good. The Clerk was handed £1,521.00 to bank. Date of next year's display - 31 October 2020. Date of next Playing Field Society meeting 3 February 2020.

Cllr D Schumacher arrived at the meeting

7. **Report by Exception – Tree Warden/Footpath Warden/Capel Library/ Bentley Long Barn –Tree Warden** – In the absence of the Tree Warden the Clerk read his report on the growth of two trees on Suffolk County Council land which are damaging a Bentley resident's garden fence in West Mill Green. The Tree Officer at SCC has been e-mailed but as yet there has been no response. The Tree Warden would like someone from the Parish Council to visit the site with him to view the situation and for the Parish Council to e-mail SCC so that this matter can be resolved. Councillor Bamford will meet with the Tree Warden. **Capel Library:** Nothing to Report **Bentley Long Barn** –Nothing to report. **Footpath Society:** Cllr Wheals reported that a meeting is being held on Monday in the Committee Room to sort out the future of the Footpath Society. - **Footpath Warden:** Reported that he had investigated tall grass along Capel Road.
8. **Suffolk Minerals & Waste Local Plan Modifications Consultation – Area** M18 (Bentley Plants) is shown on the document and it was proposed that Cllr Bamford would respond online and also write a letter on behalf of the Parish Council drawing attention to the extended AONB and asking for it to be removed from the plan.

Proposed Cllr B Feltwell Seconded Cllr K Spicer All in favour CU

9. **To discuss renewal of Domain Name:** Councillors felt that the Domain Name bentleypc.org could be needed at some stage and it was proposed that it should be retained. Cllr Feltwell will renew.

10. **Withdrawal of subsidy for 94A bus – Update** Cllr Bamford thanked Councillor Munday and Councillor Spicer for the amount of work done on the 94 bus. Councillor Munday reported on meetings held with Cllrs G Jones, SCC and Ipswich Buses to see if there was a possibility of reinstating the 10.21 service from Capel via Bentley and Tattingstone. A meeting had also been held with Connecting Communities to try and organise a connection for the residents -who would otherwise have a 7¾ hours wait to get back home. A provisional timetable for a connection service on 3 days per week will enable Bentley passengers a shorter stay in Ipswich but this is only a sticking plaster. They are now looking to the District Council to see how Babergh can help us.
11. **To Approve six month accounts April-September 2019 -** The working party had not met to discuss so this item was deferred until the December meeting.
12. **To discuss Potential Purchase of the Children’s Play Area** - The Parish Council are considering asking SCC if it would be possible to purchase the Play Area. Cllr Munday reported that following informal discussions with County Councillor Jones it was confirmed that SCC felt that the Primary School did not need to increase in size and the benefits of moving the school playing field to a site opposite the school was discussed. It was agreed that the current playing field in the centre of the village should be maintained as a green open space for the village and play area if this should happen. This needs to be recognised as a green space in the NHP and needs to be put on the Potential CIL Request List.
13. **GDPR – To consider Subject Access Policy-** Deferred as the documents re Subject Access Policy and Privacy Policy are still in the process of being circulated to Councillors so a Data Access Policy can be adopted.
14. **Grit Bins –Update -** The Clerk reported that requests had been sent in via SCC Reporting Tool –six sites have been identified. Dodnash Bridge site still to be processed.
15. **Traffic Calming – SID pole locations – Update** The Clerk informed the Council that letters have been sent out to residents re siting of SID poles – received one reply so far.
16. **Draft Joint Local Plan -** Now closed for consultation – take of the agenda

Action: Remove from the agenda

17. **Neighbourhood Plan -Update –** Cllr Moxey reported that they now have all the reports, have commented in draft form and are waiting for these to be resubmitted. The most interesting was the Housing Needs Assessment – the figure was substantially lower than Babergh’s who have been asked for views and calculation – we are expecting a lower figure when the JLP comes out again. We have a substantial amount of grant money to help us market the policies. The consultant is being chased. Ben Elvin will be approached to give an independent consultation – there is a four week wait.
18. **Quiet Lanes – Update -** Cllr Munday reported on meeting with County Councillor Gordon Jones when the possibility of designating a small network of single track lanes as Quiet Lanes including, Church Road, Bentley Old Hall Road, Bergholt Road, Hazel Shrub and Grove Road. Cllr Jones was more positive by the end of the meeting – no money at the moment but next year there may be help with one-off Community projects. Snape is a Pilot Parish – costs have increased from £4K to £6K in the space of a year. Lots of other villages are interested. Take this off the agenda.

Action: Remove from the agenda

19. **Slide for the Play Area – To discuss Platform Slide at Demolition Site -** The Platform Slide had been inspected by David Bracey Playground Inspections and the recommendations are all do-able. Paul Willis has been sent a copy of the report and asked to quote – the slide is still at the site and the landowner is not in any hurry for it to be moved.

20. **Affordable Housing – Update –** A meeting with Hastoe has been arranged for 2.30 Friday 8 November 2019.
22. **To receive Correspondence** – The Clerk drew Councillors’ attention to the following: SCC Suffolk Minerals & Waste Local Plan Modifications Consultation – grant application from Friends of Capel Library – Remittance advice re CIL Payment £2,180.58 from Babergh – BAPTC – meeting 10 October – Babergh-re proposed Babergh name change – e-mail re CIL request from St Mary’s Church and Free swims. E-mail David Bracey Report re Platform Slide – County Councillor Jones - Have your say on Council ward boundaries for Suffolk – Consultation extended – e-mail Resident re Planning application Grove Road – Field Key needs updating – Agenda item and e-mail re Firework accounts.
23. **Exchange of information by Councillors and matters for consideration at future Meetings Cllr Bamford** - Have your say on Council Ward Boundaries for Suffolk –want to reduce County Council Wards from 77 to 70 - Not clear so difficult to make a meaningful comment. – Agenda Item

Action: Agenda Item Council Ward Boundaries for Suffolk – Playing Field Sign needs updating

24. **To Authorise Payments** - The following payments were authorised

101413	Alison Farmer Associates	Landscape Appraisal NHP		£4,470.00
101414	David Bracey Play Safety Inspections	Inspection of Platform Slide		£120.00
101415	Vertas	Grounds Maintenance		£178.99
101416	P Baldwin	Grass cut, strim, etc		£120.00
101417	HMRC	Clerk’s Tax		£3.00
101418	Mrs J Scott	Salary October	£505.70	
		Minus tax	£3.00	£620.74
			£502.70	
		Plus Expenses	£118.04	
			£620.74	
101419	Tim Hamstead	Padlock for container		£20.39

It was proposed that these be paid en bloc.

Proposed Cllr N Moxey Seconded: Cllr P Cross All in favour CU

25. **To confirm date of next scheduled meeting** Parish Council Meeting Thursday 5 December 2019

There being no further business the meeting closed at 9.20 pm.

CHAIRMAN:

DATE: