

BENTLEY PARISH COUNCIL

MINUTES OF THE REMOTE PARISH COUNCIL MEETING HELD ON ZOOM - THURSDAY 4 JUNE 2020 AT 7.00 PM

Present

Cllr M Bamford - Chairman	Mrs J Scott – Clerk	Cllr B Feltwell	Cllr M Munday
Cllr P Cross	Cllr K Spicer	Cllr J Wheals	Cllr N Moxey
Cllr D Schumacher	Cllr C Perry		

Also in attendance, County Councillor Gordon Jones, District Councillor Dave Busby, Tree Warden, Footpath Warden - Jon Haines – Football Development East

Cllr Bamford welcomed everyone to the meeting - the agenda stated that the meeting is open to the press and public via Zoom by prior request to the Clerk - the Clerk received no other notification. The meeting however, is being recorded.

1. **To record apologies for absence:** None received.
2. **To receive Declaration of Interest relating to Agenda items:** None received
3. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items –** None received
4. **To approve minutes of the Remote Parish Council Meeting held on Thursday 7 May 2020**
- The minutes were approved as a true record and will be duly signed.

Proposed Cllr K Spicer Seconded Cllr N Moxey All in favour CU

5. **Matters Arising from the minutes: Page 1011 item 5** Oak Tree Link Lane? – Hastoe details sent to Cllr Moxey **Page 1012 item 11** – Play Inspection has been done – report has been forwarded to Councillors **Page 1013 item 13** – Donation cheques have been sent to Clubs & organisations **item 18** – E-mail has been sent to Code. – Accounts have been e-mailed to SALC and are scheduled for audit Week Commencing 8 June. Cllr Bamford told the meeting that someone has made an unofficial BMX track in Old Hall Woods - he had informed the owner of the Woods, who would investigate. Tree Warden reported that he encountered a cyclist from East Bergholt cycling over the water meadow and through Dodnash Wood – he challenged him and was given a mouthful of abuse.
Clerk will e-mail Mr Bacon to make him aware.
6. **Playing Field Society – To discuss hiring out Football Pitch – Update on Fun Day & Fireworks -** Bentley Family Fun Day is cancelled this year. Fire Works – keeping an eye on the situation if it can't go ahead then they hope to do something in the sky - spend £500 on rockets.

Councillors were aware of the correspondence regarding the request from Jon Haines of Football Development East to hire the Playing Field football pitch for a Junior Football Team – Maritime FC – his intention was to use this as the “home pitch” for Thursday evening practices and Saturday morning matches. The matches would start at 10.30 or 11.30 – 30 minutes each way. The Club would mark out the pitch and maintain it (apart from cutting the grass). There would be a pop-up container for their equipment and their Football pitch manager could help with the drainage by using tining equipment. Councillors were concerned about parking on the pub/shop car park – Mr Haines said that with grants they had from the Football Association they would be happy to provide grass parking mats on the field for parking – he envisaged there would be around 20 -30 cars – he had an A sign which would tell people where to park – he was told there was some reinforcement on the left hand side from Case Lane. He was asked about toilet facilities – they would hire a Portaloo for the season which would have hand washing facilities and would be serviced once a month. Councillors agreed it would be nice to see the field in regular use and it was proposed this should go ahead.

Proposed Cllr C Perry Seconded Cllr M Munday All in favour CU

A discussion followed on teams– any extension of teams would be re-discussed – the Club had insurance – Clerk will be sent a copy – It was therefore proposed to hire the field provisionally for two years.

Proposed Cllr M Bamford Seconded Cllr D Schumacher All in favour CU

Councillors discussed terms and it was proposed that as the Club were committed to upgrading the facility that the first year be free and the second year a fee of £500 for the year. To be reviewed at the end of the second year.

Proposed Cllr M Bamford Seconded Cllr K Spicer All in favour CU

The Clerk will send letters to residents of Case Lane. – Mr Haines left the meeting. Cllr Bamford apologised to County Councillor Jones and District Councillor Busby for the time taken over the Playing Field discussion.

Action: Letters to residents of Case Lane – re Football

Public Session

County Councillor G Jones – had sent his written report for June which had been circulated to Councillors – **APPENDIX 1** in the minute book and on the website. He had two additional points - the second monthly return had been submitted to HMCLG re additional costs for Covid – £67.3 million – received £34.7 million leaving a possible funding gap of £32.6 million. Additional costs for adult social care £37.1 million about 55% of the total. – these figures exclude any shortfall that may arise from Council tax or Business rates but don't envisage any shortfall with the Districts and Borough. He spoke of Recovery Phase and that one of the issues Ipswich & Colchester had was people were afraid to go into hospital for treatment because of the virus. Care homes were discussed – the standard of care homes in Suffolk is extremely high.

District Councillor D Busby – Guidelines for social distancing on the Babergh website as shops are starting to open the web site will be kept up to date. Discretionary grant scheme - there are now grants available for businesses not eligible for the small business or retail, hospitality and leisure grant funds but still have ongoing fixed property related costs – he was asked whether this would cover liveries as there were two in the village – he will investigate. He advised on the Tree for Life Scheme – free tree for new-borns in 2020.

Tree Warden: Now that Bentley Family Fun Day has been cancelled building the bird boxes wont now happen – he therefore requested a grant from the Parish Council for bird boxes. This will be an agenda item at the July meeting.

Action' Funding for Bird Boxes – Agenda item
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County Councillor G Jones left the meeting.

7. **Planning Applications –**

a) To note decisions of Planning Authority on previous applications –

DC/20/01312	4 Case Cottages, Case Lane	Planning Permission has been granted
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- b) To give comments on any new applications in hand – Cllrs Moxey & Schumacher declared a non pecuniary interest in the Grove Road application.

DC/20/01026 1 Grove Road Bentley Discharge of Conditions Application for DC/19/03787 - Condition 4 (Landscaping Scheme), Condition 6 (Contamination), Condition 7 (Construction Management), Condition 10 (Biodiversity Enhancement Strategy), Condition 11 (Lighting Design Scheme), Condition 12 (Mitigation) and Condition 13 (Agreement of Materials).

Councillors commented on **Lighting**: should be positioned slightly lower than the proposed 1.8m; the light footprint should not stretch beyond the property, should not bleed upward & be movement activated only, rather than on/off. **London Brick (Hoskins Corum)** - Whilst recognising the developer's intent, to produce some variety on site, they did not feel that the light-coloured brick is in keeping with the setting; Grove Road is largely composed of red brick with partial or full rendering. A combination of the proposed red brick, red brick with partial rendering, and full rendering would be a better alternative.

Proposed Cllr M Bamford Seconded Cllr C Perry 6 in favour 3 abstentions

8. **Report by Exception – Tree Warden/Footpath Warden/—Tree Warden** –Nothing to report. **Footpath Warden:** Suffolk County Council have cut the footpaths. He was told about a fallen tree at Holly Oak – he will investigate.
9. **To Ratify SALC Membership Subscription 2020/21 (£353.16)** – This should have been an agenda item at the May meeting – the cheque had been issued and it was proposed that the payment be ratified.

Proposed Cllr P Cross Seconded Cllr N Moxey All in favour CU

10. **To discuss SARS request for Donation –** SARS had sent their latest report and covering letter on their work in April. Bentley Parish Council had given them a donation last year and after some discussion it was proposed that they receive a donation of £200.

Proposed Cllr K Spicer Seconded Cllr C Perry All in favour CU

Action: Send cheque to SARS

11. **To discuss Neighbourhood CIL Expenditure Report** – The Clerk informed the meeting that the Parish Council must publish a report on their CIL income & expenditure every year. **Any time** PC can spend/allocate CIL income - **After 31 March every year** PC prepare and audit annual CIL report- **By 30 June every year** – PC submit CIL report to I team (Babergh) & publish on PC website. – **July to November every year** – I team review PC report, reconcile with accounts & raise any issues with PC – **By 31 December every year** – When PC reports are agreed I team publish all together with district reports on district web sites -**Annually** – If PC don't spend/allocate CIL income within 5 years of receipt I team may issue repayment notice. It was therefore proposed that the form be signed, sent to Babergh and published on the website.

Proposed Cllr N Moxey Seconded Cllr P Cross All in favour CU

Action: CIL Report – send to Babergh and publish on website

12. **To discuss funding ZOOM** - It was proposed to fund ZOOM at a cost of £14.39 per month so that meetings could be conducted continuously whilst there is a continued need for Remote Meetings – Cllr Moxey will be reimbursed.

Proposed Cllr M Bamford Seconded Cllr P Cross All in favour CU

13. **To discuss Cyclists on Footpaths** – This has been discussed under Matters Arising - it was proposed that the Clerk e-mail Mr Bacon to tell him of the situation.

Proposed Cllr M Bamford Seconded Cllr K Spicer All in favour CU

Action: E-mail Mr Bacon re cycling through Dodnash Wood

14. **Quiet Lanes –Update** Cllr Munday reported that the meeting with SCC is now imminent when we should know if we will be going forward with this or not

15. **Neighbourhood Plan – Update -** Cllr Moxey reported that the second draft is with the consultant for re-checking. Cllr Bamford thanked Cllr Moxey for her hard work on the Plan.

16. **To receive Correspondence** – The Clerk drew Councillors’ attention to the following - E-mails – Chairman x 2 re Football Pitch & Leslie View – E-mails from Friends of Capel Library, Citizens Advice Ipswich, Headway – thanks for donations – E-mails from SALC re Accounts – Tree Warden re 4 young adults smashing up pallets /playing football on Playing Field – Trot Ward Babergh East Police & Parish Forum meeting on 24 June is cancelled Babergh Planning had investigated activity at Leslie View reported previously and found no breach.

17. **Exchange of information by Councillors and matters for consideration at future Meetings Cllr Bamford** – The Litter Pick and sign work had not taken place – unfortunately Cllr Bamford had not yet been able to undertake the training. Signs need cleaning and obscuring foliage need to be cut back – Agenda item. **Cllr Munday** – Asked for an update on SID poles – Clerk had chased but heard nothing from SCC to date – Also faded road markings just before Bergholt Road had been reported on SCC Reporting Tool but as yet nothing had been done – chase. SID Poles and Affordable Housing will go back on July Agenda.

Action: Agenda Items – Cleaning & Clearing Signs, Traffic Calming (SID Poles) & Affordable Housing. Chase SCC re road markings

19. **To Authorise Payments** - The following payments were authorised

101456	Peter Baldwin	Grass cut Closed Churchyard		£130.00
101457	HMRC	Clerk’s Tax		£3.00
101458	Mrs J Scott	Salary April	£505.70	
		Minus tax	3.00	£545.92
		Plus Expenses	£43.22	
			£545.92	

It was proposed that these be paid en bloc.

Proposed Cllr N Moxey Seconded: Cllr B Feltwell All in favour CU

19. **To confirm date of next scheduled meeting** – Remote Parish Council Meeting Thursday 2 July 2020 – 7.00 pm.

There being no further business the meeting closed at 8.39 pm.

CHAIRMAN:

DATE: